

Parent Handbook
2024-2025



CHRIST THE SERVANT
CHURCH

8700 Havens Drive
Woodridge, Il 60517

Christ the Servant Catholic Church

CHRIST THE SERVANT CHURCH

8700 Havens Drive,
Woodridge, IL 60517

www.etswoodridge.org

630-910-0770

(Please save this number in your contacts)

PARISH MISSION STATEMENT

Christ the Servant Parish is a welcoming Catholic faith community gathered together to gratefully share and live the Eucharist, the inspiration of the Gospel, the presence of the Holy Spirit, and to follow Christ's example in service of others.

RELIGIOUS FORMATION COMMISSION MISSION STATEMENT

We are dedicated to bringing God's Reign to this world by developing disciples of Jesus Christ who will continue to grow in their own faith as they spread the Good News to others through their words and example.

Christ the Servant Religious Formation welcomes all children and wishes to share the beauty of the Catholic Faith and the love of Jesus Christ with them and their families.

Classes Begin - September 9/10/11, 2024



ELEMENTARY SESSIONS CHOICES BY GRADE LEVEL	
Remote eLearning is independent study and does not have a set time to meet each week (Additional sessions may be added or canceled as needed)	
In-Person	Remote
Kindergarten Tue 4:45-6:00 (In-Person Only)	

Grade 1 Mon, Tue or Wed 4:45-6:00 or eLearning	

Grade 2 Mon, Tue or Wed 4:45-6:00 or eLearning	

Grade 3 Mon, Tue or Wed 4:45-6:00 or eLearning	

Grade 4 Mon, Tue or Wed 4:45-6:00 or eLearning	

Grade 5 Mon or Wed 4:45-6:00 or Tue 6:30-7:45 or eLearning	

Grade 6 Mon or Wed 4:45-6:00 or Tue 6:30-7:45 or eLearning	

Grade 7 Mon or Tue 4:45-6:00 or Tue or Wed 6:30-7:45 eLearning	

Confirmation Session:	
Grade 8 Mon or Tue 4:45-6:00 or Tue or Wed 6:30-7:45 eLearning	

Confirmation & Communion remote students are required to be in person for many activities for the Sacrament preparation.	

We understand how difficult modern family life can be and we will try to help and accommodate families in obtaining religious formation.

If a child is unable to attend class for an extended period of time for reasons, such as, sports, band or illness then home instruction or eLearning can be made available, however a parent or guardian must oversee and sign that the student completed the work.

Registration is required.

Flocknote – is the main way we communicate with parents and families throughout the year. By signing up for Flocknote you are simply signing up to receive important Religious Formation updates.

To sign up for Flocknote you can simply search “Flocknote find my parish” into Google or your preferred search engine. Once you open the Flocknote website, simply type in the area code for Christ the Servant (60517). From there you will be prompted to fill in your name, the email address that you would like to be contacted on, and a reachable phone number. After completing the form, Flocknote will provide you with a series of possible email lists that you might want to sign up for. Please select whichever is applicable to you, such as, “RF PARENT” or “Catechist,” and then click “next.” After you verify your email, you should be signed up and be able to receive important updates.

Christ the Servant Catholic Church

Handbook for Families with Children Enrolled in Religious Formation Classes 2024-2025



8700 Havens Drive,
Woodridge, IL 60517
www.ctswoodridge.org

Welcome to Christ the Servants Religious Formation classes!

We are excited to assist and accompany your family on their journey of faith here in our parish.

The instruction that we provide for your children is intended to add a community dimension and to extend your resources in order to help you foster spiritual growth within your family life. The Religious Formation program partners with families in the passing on of the Catholic faith with a formalized, systematic program based on your child's developmental level for kindergarten through 8th grade. Although religious formation is received primarily through the family, our classes will provide religious instruction, preparation for sacraments and added experiences and enrichment to foster spiritual growth and understanding.



The Religious Formation Office is concerned with equipping your child with the skills to develop a personal and grace filled relationship with Jesus. But parents need to help to prepare their child by spending time participating in weekly Mass, by praying, by studying the Scriptures, by living out Jesus' commands and by loving service to others. Also, parents are needed to help by looking through the textbooks, watching required videos and participating in planned events together (we promise to make them fun!). Yes, this is a big job, but it is also a wonderful adventure with God as our guide. The blessings are countless and eternal!!!

Our Catholic faith is lived out each day in our homes, our communities, our schools, our work and in our play. Our faith is at the core of who we are, and even more, *who we will become!*

Please Read This Handbook.

May its message serve as a reminder that the Word of the Lord is entrusted to us to be shared with all God's people, especially the children. Certainly, the family is the first model of faith formation. In everyday family life, children hear and observe what it means to be a follower of Jesus. We are here to serve you and walk with you on the journey of passing on our Catholic faith.

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TUITION AND REGISTRATION PROCEDURES

Those registering for religious formation classes must meet these criteria:

- The family must be **registered as parishioners** of Christ the Servant. If your family is not registered, please contact the parish office to sign up as parishioners.
- Please be sure to **fully fill out all forms**.
 - Registration Form (2 pages)
 - Medical Permission Form
 - Diocese of Joliet Permission Form
 - "Sharing of Gifts" Form (2 pages)
- A copy of each child's **baptismal certificate** needs to be on file at the parish or included with your registration.
- Tuition & fees or payment agreement is expected at time of registration.
Regular Tuition (for the 2024-25 year):

Per Child:

July 2 – September 24	Tuition \$175
September 25 – October 24	Tuition \$190
October 25 – February	Tuition \$200

Sacramental Fees (for the 2024-2025 year):

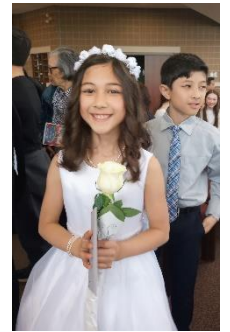
- Reconciliation/Eucharist (Grade 2): \$100.00
- Confirmation (Grade 8): \$100.00

While paying tuition and fees in full at the time of registration is preferred and helpful to the parish, we will accept a payment agreement. Payments may be made by credit card by clicking the "Donation" icon on the parish web-site: www.ctswoodridge.org. Then select the "Religious Formation" button.

A family will not be turned away because of an inability to pay for Religion classes. If you have a need for tuition assistance, please contact the Religious Formation Director, Christine Goba at 630-910-0770.

If your family is new to the Religious Formation program, we are excited to have you join us and we welcome you to our program. Please contact the Religious Formation Director, Christine Goba. 630-910-0770 so we can help your family get registered and to personally welcome you to our program.

Enrollment for the upcoming school year begins in May. Registration forms are available in the Narthex and on the parish website. **While best efforts are made to honor class placement requests, class sizes are limited, and placement will be made on a first completed registration, first placed basis.**



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SACRAMENTS

Christ the Servant Church and Religious Faith Formation is genuinely happy to be able to work with your family to prepare and receive the Sacraments. The Sacraments are God's great gift to mankind and so there is great joy in being able to share this wonderful gift and work of God with your family. The seven sacraments touch all the stages and all the important moments of Christian life: "they give birth and increase, healing and mission to the Christian's life of faith. There is thus a certain resemblance between the stages of natural life and the stages of the spiritual life." (St Thomas Aquinas)

The purpose of Sacraments is to sanctify or make holy, to build up the Body of Christ and, to give worship to God.

Sacrament Preparation

The Diocese of Joliet requires that children complete a minimum of **two consecutive years of religious formation** before receiving sacraments. Typically, in 2nd grade, our children receive the Sacrament of Reconciliation in the late fall and the Sacrament of Eucharist in the spring. (Children must have participated in RF in first and second grade or two other consecutive years of preparation). Preparation for the sacrament of Confirmation, which will be conferred at the end of 8th grade according to the Bishop's schedule begins in 6th and 7th grade. (Full participation in RF in 7th and 8th grade is the minimum enrollment required.)

The Sacrament of Reconciliation

In 2nd grade, our children receive the Sacrament of Reconciliation in the winter. Sacramental preparation for the Sacrament of Reconciliation includes a **required parent & child workshop** called "Forgiveness Day" in the Fall. Also, parents will receive shared family activities and prayers to prepare their child. These activities and events are a planned part of the curriculum and contain content not covered in classes. Parents are needed to participate together with their child's Catechist and staff to help make receiving this sacrament a grace filled event for your child.

- ✚ Children must have participated in RF in first and second grade or two other consecutive years.



The sacraments are efficacious signs of grace, instituted by Christ and entrusted to the Church, by which the sacraments are celebrated signify and make present the graces proper to each sacrament. They bear fruit in those who receive them with the required dispositions. (CCC 1131)



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The Sacrament of Eucharist

In 2nd grade, our children receive the Sacrament of Eucharist in the spring. Sacramental preparation for the Sacrament of the Eucharist **includes a required parent & child Eucharist retreat** (typically in February). Parents will also, receive shared family activities and prayers to prepare their child. These events and activities are a planned part of the curriculum and contain content not covered in classes. Parents are needed to participate together with their child's Catechist and staff to help make receiving this sacrament a grace filled event for your child.



✚ Children must have participated in RF in first and second grade or two other consecutive years.

Fully entering into the presence of Jesus is a lifelong process of receiving Holy Communion with an open heart. "If you have received worthily, you are what you have received." (St. Augustine, Sermon 227)



The Sacrament of Confirmation

In 6th & 7th grades, our youth have the opportunity to begin preparation for the sacrament of Confirmation, which will be **conferred at the end of 8th grade** according to the Bishop's schedule. During these years of preparation, the emphases will be on the Kerygma, the nature and reality of God, the

Bible, finding true happiness and sacraments, as well as on prayer, encountering God and finding one's personal mission.

Confirmation students will be participating in classes, service projects, saint party, Confirmation Retreat, Lenten mission, pizza party. These events are a planned part of the curriculum and contain content not covered in classes. Participation in these events will help to make receiving this sacrament a grace filled event for your child. **Confirmandi will also be responsible for completing the various required classwork including, and not limited to, a saint project, service reflection, test, interview and a letter to the pastor.**

All parish requirements must be completed, and the students must have been enrolled in Religious Formation on a regular basis in previous years to be eligible to celebrate the sacrament of Confirmation as per the requirements of the Diocese of Joliet.

"Like Baptism which it completes, Confirmation is given only once, for it too imprints on the soul an indelible spiritual mark, the 'Character,' which is the sign that Jesus Christ has marked a Christian with the seal of his Spirit by clothing him with power from on high so that he may be his witness." (Council of Trent, Lk 24:48-49)

The date for Confirmation is given to us by the Bishop which is based on his availability. It will be announced when the Bishop makes it available. This is usually in January.

If there are under 30 Confirmandi, CTS maybe be asked to receive Confirmation at another church.



✚ Children must have participated in RF in seventh and eighth grade which is the minimum preparation time.

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COMMUNICATION WITH FAMILIES

Channels of Communication

- **Flocknote** – is the main way we communicate with parents and families throughout the year. By signing up for Flocknote you are simply signing up to receive important Religious Formation updates.



It is how the Religious Formation team will be able to communicate with you throughout the school year.

To sign up for Flocknote you can simply search “Flocknote find my parish” into Google or your preferred search engine. Once you open the Flocknote website, simply type in the area code for Christ the Servant (60517). From there you will be prompted to fill in your name, the email address that you would like to be contacted on, and a reachable phone number. After completing the form, Flocknote will provide you with a series of possible email lists that you might want to sign up for. Please select whichever is applicable to you, such as, “RF PARENT” or “Catechist,” and then click “next.” After you verify your email, you should be signed up and be able to receive important updates.

- **For individual E-mail** – Christ the Servant Religious Formation Director Christine Goba’s email is cgoba@rcdoj.org. (Please do not uses Christine@ctswoodridge.org)
- **Phone** – Christ the Servant Religious Formation phone number is 630-910-0770 x 103. Please add this number in your contacts.
- **Facebook** – Christ the Servant Religious Formation has a page on Facebook. “Like” this page by searching for “**Christ the Servant - Religious Formation**” with the hyphen after Christ the Servant. This page is meant to keep parents and parishioners informed, which we will use for emergency closings, meeting reminders, and general updates etc.
- **YouTube channels** – “**Christ the Servant - Religious Formation**” and “**christtheservant**”

Christ the Servant Catholic Church
8700 Havens Dr.
Woodridge, IL

Religious Formation
Grades K-8, High School, & Adult



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Weather and Other Emergency Closings

Emergency Closings - In case of an emergency including hazardous winter road conditions, extreme cold, or tornados, Religious Education classes may be cancelled. If a class is cancelled due to an emergency a message will be sent out through Flocknote and a notice may be posted on Facebook at [Christ the Servant - Religious Formation](#) page. You may also call 630-910-0770 x103.

Change of Information

Please notify the Religious Formation office if you should move or change any of your phone numbers and email addresses, including your emergency contact number and email address.

Custody Issues

It is the responsibility of the parents to inform us of a change in status of the marital situation or a custodial situation. Normally, it is presumed that both parents have equal access to a child. If this is not the case, the custodial parent must inform the RF Director in writing, and with adequate documented evidence, that the other parent cannot have unlimited access to the child.

News and Newsletters

A parent newsletter will be emailed through Flocknote weekly during the school year.

Important information about the RF program may be emailed through Flocknote, mailed, or given to the children during class time, throughout the year. Please check your child's folder after each session for any such communications.

Students with Special Needs

We **welcome all of our children** and try our best to accommodate children with special needs. We ask that parents share any insights about their child that might be helpful for us to offer the best possible experience for all our children.

Communication is vital to our being able to tailor our program to a child's particular circumstances. We are happy to assign a coordinator to work with your family to assure the individual special needs of your child is met. Please contact The Religious Formation office, 630-910-0770 x103, to make arrangements for a child with special needs.



Parent Concerns

The Religious Formation office number is 630-910-0770 x103. If you have any questions or concerns, please call Christine Goba the director of Religious Formation.



POLICIES AND OTHER IMPORTANT INFORMATION

Abused and Neglected Children

CTS Religious Formation personnel are required by law to conform to the *Abused and Neglected Child Reporting Act (P.A. 81-1007)*. Personnel working with your children have been provided with this information.

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Allergies

Parents of children who suffer with life-threatening allergies should:

- Provide the RF director with all medical documentation as requested (registration form have an area for parents to indicate allergies,) including the **Medication/Treatment Authorization Form** and **emergency information specific to the needs of the student** which should include steps to ensure reliable, **prompt access to an epinephrine auto-injector**.
- **Parents should never drop off an EpiPen or other medication for their child without providing legal permission and instructions for administering it.**
- **Parents should be accessible** by phone or text to review or contribute emergency orders.
- **Educate the student** regarding prevention and management of allergic exposure.
- Determine the level of self-care allowed based on the student's knowledge, developmental level, and abilities.
- All parents bringing children with severe allergies who may need to receive immediate emergency medication, such as an EpiPen, should fill out the revised Permission to Administer Medication form, Appendix 15 in the policy and procedures area of Faith Formation in the Diocese of Joliet, found on the REO website.
- The child should bring his or her own medication with him/her each time he/she comes to the RE session, leave it with the catechist or director, and take it home after the session is over.

Diabetes

Parents of children who suffer with diabetes should:

- Provide the RF director with all medical documentation as requested, including the **Medication/Treatment Authorization Form** and **emergency information specific to the needs of the student** which should include steps to ensure reliable, **prompt access to appropriate medications**.
- **Parents should be accessible** by phone or text to review or contribute emergency orders.
- **Educate the student** regarding prevention and management of diabetes.
- Determine the level of self-care allowed based on the student's knowledge, developmental level, and abilities

Attendance & Absences

Attendance is expected for the full class each session, but arrangements can be made for children to be dropped off late or picked up early for important reasons. A written note or email requesting a child to leave early or to come late must be sent to the RF director. For safety reasons the child must be signed in or out by a parent or guardian at the desk in the narthex when living early or arriving late.

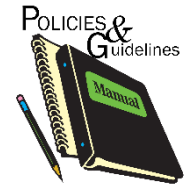


If a child misses more than four classes for grades 1st-7th (or misses three classes for 8th grade), the student will be expected to make up the classwork at home and the parent must supervise and sign that the student completed the missed work. ([Many eLearning options are available to easily make up lessons](#))

We welcome all children and wish to share the beauty of the Catholic Faith and the love of Jesus Christ with them and their families. RF understands how difficult modern family life can be and will try to help and accommodate families in obtaining religious formation. If a child is unable to attend class for an extend period of time for reasons, such as, sports, band or illness then home instruction or eLearning can be made available, however a parent or guardian must oversee and sign that the student completed the work. Registration is required. Contact us so we can help you obtain the education your child needs for life.



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Cell Phone Policy

If your child carries a cell phone, **it must be on silent mode during class time and be kept in a jacket pocket or purse. Failure to comply may result in disciplinary action.**

Conduct and Student Guidelines

Christ the Servant Church strives to instill strong moral values and high standards of excellence in our students. We address these values and standards in a number of ways. We also strive to keep all students safe while attending classes or other events. To help with this, we ask all our students to adhere to the following guidelines:

- **Once parents drop off students, they should go directly into the building.**
- **Students should never leave the property until they are picked up again after dismissal.**
- **Going to the bathroom or getting a drink of water should be done before or after class unless it is an emergency.**
- **Good conduct, cooperation, attention, and courtesy are expected from all students.**
- **Showing respect for other participants, catechists, church property and church staff.**
- **Serious misconduct includes fighting, stealing, cheating, and possession/use of drugs, including and not limited to cannabis, weapons and/or alcohol, gang involvement, vandalism, aggressive behavior or threats will result in expulsion.**



Discipline Issues

Our catechists and aides are volunteers. While most are not professionally trained teachers, they deserve our utmost respect and courtesy. Students likewise deserve to be treated with respect and courtesy. Coming to class is a privilege. Behavior representing the Christian ideals of our parish is expected at all times. Problems in the classroom will first be handled by the Catechist or aide. If the behavior problem persists, the RF Director, parents, and child (when appropriate) will be asked to become involved in correcting the situation. Any student who continually fails to cooperate with the catechist and other students shall be subject to disciplinary action which may include:

- Sending the student to the RF Director's office
- Placing the student in independent or small group study.
- Calling the student's parents for a conference with the RF Director
- Independent study with RF Director or staff
- Requiring parents to attend classes with the student
- Homeschooling
- Expulsion from the program

Please remember that catechists are unpaid volunteers and are not specifically trained to handle classroom problems.

Harassment/Anti-Bullying Policy

All religious education and other programs for youth in the Diocese of Joliet shall actively seek to provide a supportive, caring environment in which all persons are safe from all forms of intimidation

including bullying, which is unacceptable, unchristian, and strictly prohibited.

For the purpose of this policy, bullying is defined in conformity with Illinois Law as follows:

“Any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have



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the effect of one or more of the following:

- (1) Placing the child/youth in reasonable fear of harm to the child/youth's person or property;
- (2) Causing a substantially detrimental effect on the child/youth's physical or mental health;
- (3) Substantially interfering with one/more child's or one/more youth's academic performance; or
- (4) Substantially interfering with one/more child's or one/more youth's ability to participate in or benefit from the services, activities, or privileges provided by a parish."

105 ILCS 5/27-23.7 (b)

Bullying Conduct

Bullying conduct covered by this policy is conduct that occurs on parish property or at parish sponsored activities or events; while children/youth are being transported or walking to or from the parish or parish sponsored activities or events; while children/youth are waiting in transportation pick-up/dropoff zones; or cyber bullying as defined hereinafter.

Cyber Bullying

This policy prohibits bullying and intimidation of children/youth through the use of internet and social media sites on any electronic device (private, public, or parish owned), whether on or off the parish campus, or during non-attendance hours.

Any child/youth who engages in bullying will be subject to appropriate discipline, up to and including suspension or expulsion and referral to local law enforcement. Behavioral interventions may be included as a component of the disciplinary actions. This may include but is not limited to mandatory counseling.

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Retaliatory behavior by a child/youth accused of bullying will also incur consequences. False accusations of bullying will result in disciplinary action taken against the accuser. Any reported bullying issue will be promptly brought to the attention of the appropriate party: the Pastor or Director of Religious Education/Parish Catechetical Leader or designee, and there after investigated. Reference: The Illinois School Code, 105 ILCS, 5/27-23.7 • Local Public-School counselors are available to assist students with incidents of bullying. School counselors can/will provide resources to students about what to do if the student is being bullied. Any questions related to policy can be directed to the RE director.

Food

There are some children with life-threatening allergies, so every effort must be made to keep our children safe. Because of this we ask parents to coordinate with their child's catechist and RF Director if their child has an allergy.



Before allowing your child to bring food into the building, please check with your child's Catechist. Any snacks that are shared with a class needs to be **peanut free snacks and within all food safety guidelines**. For safe snack ideas and information: <https://jillcastle.com/childhood-nutrition/25-shelf-stable-food-allergy-friendly-snacks-school/> and <https://www.holleygrainger.com/nut-free-snacks/>

Medications

We cannot store, nor dispense, medications to any child.

Security Issues

- Volunteers will be given a name badge to wear at all times while in the building for security and safety reasons.
- All classroom visitors must report to the office prior to any class visitation.
- Access - In order to continue to provide a secure environment for the students, all doors will be locked at all times and accessibility will be only through the main Church doors by ringing the doorbell.
- Volunteers are stationed in the church building during every class. They are responsible for monitoring access to the classrooms during class time.

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Fire Alarm

Everyone must exit the building when the fire alarm sounds. Students should stay together with their class. If a student is not with their class when an alarm sounds, they should exit immediately and go to their classes designated meeting place on the grass hill to find their class.

Service Projects

In order to nurture an attitude of service as one of the cornerstones of living a Catholic life, students in **6th & 7th grades** will be expected to complete two service projects during the year. To get credit for the projects, they need to complete a **Service Project Report Form** which includes a reflection on how their work puts their faith into action.



As part of the **Confirmation preparation** the Confirmandi are required to complete a set number of service hours and to complete the **Service Hour Reflection Form**. Service hours are completed by a combination of individual service projects and group service projects.



Visitors

Visitors are welcomed but for the safety of all, we ask that you contact the Director and your child's Catechist **PRIOR** to your visit. This applies to both a visiting student and adult. Please call the RF Director at 630-910-0770x103. Visitations contingent on current health code restrictions.



Volunteers

Volunteers are essential to running a successful RF program. Please call the RF Director if you are able to give time to help during the year.

All catechists and other adults who work with children are required by the USCCB to complete the VIRTUS' *Protecting God's Children*, fill out a background check release form and complete the State Illinois Mandated Reporter training course.



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EXPECTATIONS FOR PARENTS

Our Lives are a gift from God and so too the lives of our children. Our children have been entrusted to our care by God who truly is our Father and Creator. He entrusted each parent though His loving providence in the raising of His beloved child. We read in *Amoris Latitia: On Love in the Family*, “the family is the setting in which a new life is not only born but also welcomed as a gift of God. Each new life allows us to appreciate the utterly gratuitous dimension of love, which never ceases to amaze...The gift of a new child, entrusted by the Lord to a father and a mother, begins with acceptance, continues with lifelong protection and has as its final goal the joy of eternal life. Yes, every parent is entrusted with the duty of teaching their child to know and love God, which is the ‘ultimate fulfillment of each human person.’”



Religious Formation begins with the family. The parish experience, for children, is an extension of the religious formation that is received in the family. As such, parents should practice their faith with their families. Parents should:

- Worship with your children weekly at Mass. (If you feel you don't get anything out of Mass call Religious Formation, we have some ideas that might help you get more out of Mass.)
- Help your children learn their prayers. Pray with your children.
- Make sure your children are prepared for class and that they bring their books, folders and RF bags to class.
- Review what has been sent home from class and help children with any homework assignments.
- Make sure that religious formation classes are a priority for the whole family. (Your family is a priority to us!)
- Talk to your children about your own faith and values. (Studies show this has the biggest impact on your kids!)
- Be examples of Christian service in the parish and the community.
- Be responsible stewards in sharing of time, gifts and talents.



Yes, raising a Catholic family is a big job, but it is also a wonderful adventure with God as our guide. The blessings are countless and eternal!!!



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Diocese of Joliet

Diocese of Joliet Polices for Parents

Can. 793 §1 Parents, and those who take their place, have both the obligation and the right to educate their children. Catholic parents have also the duty and the right to choose those means and institutes which, in their local circumstances, can best promote the Catholic education of their children. The Church identifies three authors of education: parents, the community and the Church.

- Parents – they have the primary obligation to educate their children; provide their first knowledge of God; and lead their child to a knowledge of the community and society.
- 2. Community – it has certain rights and obligations in the education of children for the common good of society and therefore offers schools for that purpose.
- 3. Church – it has the duty to educate for the good of the human person, for the common good and to provide a formation in the Catholic Faith.

Catholic Religious Education and Youth Ministry programs assist the family to proclaim and witness to the life and teachings of Jesus Christ. They also assist parents in fulfilling their responsibility as the primary religious educators of their children. This partnership works best when parents respect the beliefs of the Church.

Therefore, parents understand and consent to the following:

- The authentic teachings of Jesus Christ as taught by the Catholic Church will be a part of their children's education and formation;
- To the best of their ability, parents will respect the teachings of the Catholic Church and help their children to respect the Church and its teachings;
- They will regularly participate in the Sunday Eucharist with their family (if parents are not Catholic, they will support their children's participation in school activities related to Mass and other Church activities);
- They will participate in and support programs which enable them to take an active role in the religious education of their children, including sacramental preparation for Catholic children;
- They will acknowledge the moral and social doctrine of the Catholic Church.

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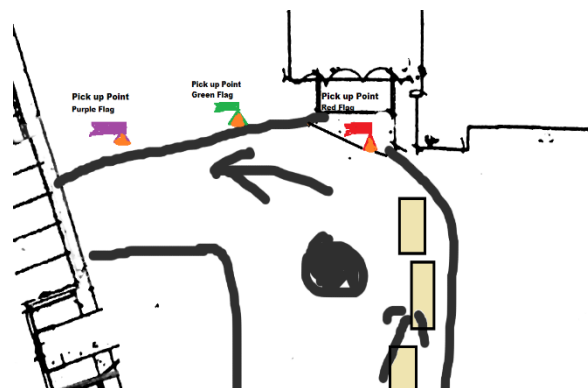
CHILD PICK UP AND TRAFFIC PLAN Afternoons Grades 1-5

General Instructions

Please be prompt in picking up your child at the conclusion of the class.

Afternoon classes will be picked up curbside at the main door.

- The first car in the pick-up line should wait (a few car-lengths back) until the children are dismissed before approaching the loading area at the church entrance.
- Please stay in your car and your child's teacher will be called and they will send your child to meet you at a designated space marked by a traffic cone with a green, red, or purple flag.
- **BE AWARE OF OTHER CARS GOING TO OR LEAVING THE CONES!**
- Your child will meet your car at a designated cone.
- **LEAVE ONLY** by going straight to the stop sign and turning **LEFT ONLY** into the old parking lot!



Please Note – If you come to the door to pick-up your child, please park in the old parking lot, so that you do not have to cross the car pick-up line with your child.

LEAVE the old parking lot by going around the **outer** perimeter of the old parking lot to avoid children and cars crossing.



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CHILD PICK UP AND TRAFFIC PLAN Afternoons Grades 6-8

Parents of 6-8 graders **MAY** park in the old parking lot in front of the bike racks and garden to meet their child.

- Please stay in your car and your child will be escorted by their Catechist down the sidewalk in front of your parked cars.
- **Wait for ALL kids** to get into their cars before proceeding to leave.
- **Leave the old parking lot** by going around the **outer perimeter of the old parking lot** to avoid children and cars crossing.



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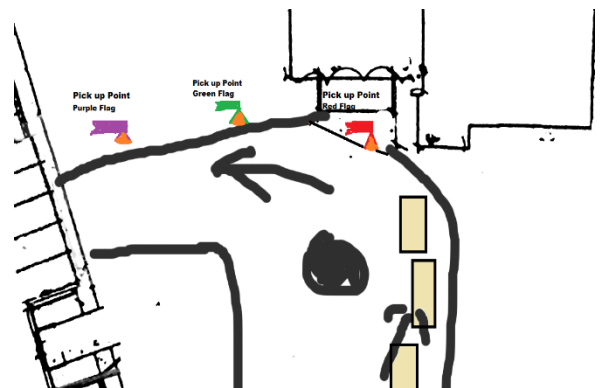
CHILD PICK UP AND TRAFFIC PLAN Evenings

General Instructions

Please be prompt in picking up your child at the conclusion of the class.

Evening classes will be picked up curbside at the main door.

- Please stay in your car and your child's teacher will escort their class out to the main drive at the front door.
- **BE AWARE OF OTHER CARS GOING TO OR LEAVING THE DRIVE AND PARKING LOT.**
- Your child will meet you at your car.
- **LEAVE ONLY** by going straight to stop sign and turning **LEFT ONLY** into the old parking lot!



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COMPLIANCE WITH THE DIOCESE OF JOLIET

So that Christ the Servant is in compliance with the Diocese of Joliet and the USCCB's Charter for the Protection of Children and Young People **we ask all families to refer to these documents:**

- Revised Diocese of Joliet Pastoral Policy Regarding Sexual Abuse of Minors <http://www.dioceseofjoliet.org/siteimages/chancerytribunal/OYCP/PolicyRegardingSexualAbuseofMinors2013.pdf>
- Diocese of Joliet Standards of Behavior for Those Working with Minors http://www.dioceseofjoliet.org/siteimages/reo/Safe_Environment/Parent_Guide_to_Preventing_Child_Sexual_Abuse_rev_8.25.14.pdf
- Parent Guide to Understanding and Preventing Child Sexual Abuse Brochure http://www.dioceseofjoliet.org/siteimages/reo/Safe_Environment/Parent_Guide_to_Preventing_Child_Sexual_Abuse_rev_8.25.14.pdf
- Internet Safety for Teens http://www.dioceseofjoliet.org/siteimages/reo/Safe_Environment/Internet_Safety_Brochurer_rev_July_2014.pdf



Flocknote – is the main way we communicate with parents and families throughout the year. By signing up for Flocknote you are simply signing up to receive important Religious Formation updates.



Christ the Servant Catholic Church

Religious Formation Events At A Glance

- Open House with activities, hospitality and parent meeting (held during the first class)
- Remote student book pick-up – Parents of remote students only may pick up material at this time.
- Pet Blessing (Sunday, October 1 after the 10:00 Mass)
- Stuffed Animal Blessing (kids may bring a stuff animal to class for a blessing the week directly following the weekend of the pet blessing.)
- Reconciliation Retreat “Forgiveness Day Retreat” (mandatory 1st Reconciliation parent and child retreat)
- Confirmation Parent meeting (mandatory meeting with parents of those being Confirmed at the end of this school year)
- Confirmation Saints Party (mandatory Confirmation event held on Wednesday evening before All Saints Day)
- Grand Event Service Project – during the month of November students participate in service projects for Grandparents and Grand-friends.
- Grand Event - treats with grandparents at CTS
- Thanksgiving Day - RF children host Thanksgiving Day Liturgy
- Advent and Lent service projects.
- Christmas program – Family event with games, food and fun (held on the final week before break)
- Christmas Eve – RF children host Christmas Eve Liturgy
- First Communion class Liturgy – Students attend Sunday 10:00 Mass and observe the different parts and shadow the ministers.
- First Communion Retreat – (mandatory 1st Communion parent and child retreat)
- Stations of the Cross on Good Friday presented by RF Students
- Spring Art Show featuring RF Student’s art
- 1st Communion Rehearsal (last Saturday in April at 10:00 am)
- 1st Communion Mass (first Saturday in May at 11:00 am)
- May Crowning at all Masses (First Communion students crown Mary)
- Confirmation Retreat (Mandatory for receiving Confirmation)
- Confirmation Rehearsal (the day before Confirmation)
- Confirmation
- Corpus Christi Procession (hosted by RF students especially 1,2 & 8 grade)
- Vacation Bible School (end of June)
- Summer Youth Group (Event that are held every other week during the summer months.)

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CHRIST THE SERVANT
CHURCH
8700 Havens Drive